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Expression Of Interest for Operation and Maintenance of Fruit Preservation Center, Dainadubi in a Private Public Partnership Mode

**DIRECTORATE OF FOOD PROCESSING Government of Meghalaya Cleve Colony Shillong – 793003 www.dofpmeghalaya.com**

 

**Details**

The Directorate Of Food Processing, Government of Meghalaya invites Agencies to submit their Expression Of Interest for Operation and Maintenance of Fruit Preservation Centre at Dainadubi, North GaroHills.

1. Date of Issue of EOI – **28th January, 2022**
2. The EOI shall be valid for twenty one (21) days, which may be extended further if required by Directorate of Food Processing
3. Expression Of Interest Proposal Submission Mode - Submission through physical mode/courier/post at / to -

The Officer on Special Duty,

Directorate Of Food Processing,

Cleve Colony,Shillong-793003,

East Khasi Hills District, Meghalaya

1. Last Date of Submission– **17th February, 2022 upto 04:00 PM**
2. Contact Details – 9436171683 or dofpmeghalaya@gmail.com

**EXECUTIVE SUMMARY**

The Government of Meghalaya created the **Directorate of Food Processing** under the Department of Agriculture and Farmers' Welfare in May 2018 to look into the various activities relating to Food Processing in the State. Among its various listed objectives, two that form an appropriate background to understanding the purpose of this document include:

1. The Directorate strives to **develop entrepreneurship** in the State
2. The Directorate makes all possible efforts to **expand the market** for the processed products of the State

In this context, the Government of Meghalaya has been running a Fruit Preservation Centre at Dainadubi, North Garo Hills which was established in the year 1964. The district of North Garo Hills is the northern-most part of the Garo Hills region of Meghalaya and is the gateway to the Garo Hills Region as it shares a long border with the neighbouring state of Assam. The District is also connected by railway to the rest of the country.

Logistically the Fruit Preservation Centre at Dainadubi is at an advantageous location and it is situated along the Assam- Meghalaya Border at N.H.62 (E 90’46.6’) and it is well connected to source of raw material inputs (fruits) and also to Markets in the Garo Hills as well as to Assam.

The total area of the Centreis 2.12 Ha (21,266.61 sqm)and the Centre also has adequate water supply necessary for processing activities.

Currently at the Fruit Preservation Centre, Dainadubi there is a Processing Plant of 30 TPA capacity in operation which produces:-

|  |  |
| --- | --- |
| SN | Product Type |
| 1 | Orange Squash |
| 2 | Lemon Squash |
| 3 | Carambola Squash |
| 4 | Litchi Squash |
| 5 | Pineapple Jam |
| 6 | Mixed Fruit Jam |
| 7 | Indian Wild Orange Pickle |
| 8 | Green Chilli Pickle |
| 9 | Mixed Pickle |
| 10 | Fermented Bamboo Shoot Pickle |
| 11 | Green Mango Pickle |
| 12 | Karonda Sweet Preserve (Cherry) |
| 13 | Gooseberry Candy |
| 14 | Dried Indian Wild Orange RTE |

There is also another Processing Plant under construction, for which some civil work remains pending for full completion.Completion of this new structure and commissioning of newer machinery will further increase the Processing Capacity of the Centre.

 **INTENT**

Directorate of Food Processing, Goverenment of Meghalaya aims at promoting both finished and semi-processed products in the region and provide market for the processed food.

In view of this, an Expression of Interest has been issued to invite applications from interested and eligible agencies from the State of Meghalaya for Operation and Maintenance of the Fruit Preservation Centert at Dainadubi, North Garo Hills, Meghalaya.

Agencies which imply NPOs/NGOs, SHGs and local enterprises dealing with the agriculture/horticulture and it’s allied sector with an interest to operate and maintain this food/fruit State owned processing unit in Private Public Partnership mode are invited to submit their applications based on the following terms of reference.

**TERMS OF REFERENCE**

The Selected Firm will be responsible for completion of all Civil Works and for operation and maintenance of the Fruit Preservation Centre, Dainadubi.

Currently, the Unit is supported by 9 technical staff and 26 labourers/support staff. The selected Agency may engage the trained staff, as per terms and conditions which they will mutually negotiate, if so required.

The selected agency would be responsible for developing the Processing Unit mainly in terms of

* Procurement of raw material (fruits, vegetables) from the market at the local market prices.
* Process the products into semi-processed form (slices, pulp etc) and finished products (pickles, candies, jams, squashes, etc)
* Sell the produce in the local/regional markets.

The selected Agency would run the Unit for two years on a trial basis without any rental or other payments. Subsequent to this period, Profit Sharing Agreement will be entered into by the Agency and Directorate of Food Processing on mutually beneficial percentage basis as may be decided based on negotiation.

**QUALIFICATION CRITERIA**

1. The applicant shall be a Local Enterprise, Self-Help Group (SHG), Not-for-Profit Organization (NPO), Non-Governmental-Organization (NGO), Cooperative Society under respective acts in Meghalaya, India
2. The Applicant must have experience in successful roll-out/engagement in the agriculture/horticulture sector or allied activities in the last 3 years
3. The agency must be registered in India with appropriate tax (GST) registration.
4. The Bidder should not have been blacklisted or Barred by any State Government, Central Government or any other Public Sector Undertaking or a Corporation or any other Autonomous organization of Central or State Government as on Expression of Interest submission date
5. Clarifications & Amendments: If the Client receives any request for clarification of this Expression of Interest, the response with any amendment to this document shall be posted on the website for information of all Applicants. Applicants should visit the website, for any amendments to the Terms and Conditions and for Award of Shortlisted Applications.

**CRITERIA, SELECTION METHOD AND DISCLAIMER**

1. The screening of all Expression Of Interest received shall be as per eligibility conditions mentioned in this document and based on verification of certificates / attachments submitted
2. A Selection Committee has been constituted to evaluate all Expression Of Interest based on their past experience of handling similar projects and the firm’s financial strength. The Selection Committee’s decision will be final
3. Once again, the Selection Committee’s decision will be final
4. The Directorate of Food Processing, Government of Meghalaya reserves the right:
	1. To reject any or all applications without assigning any reasons thereof.
	2. To relax or waive any of the conditions stipulated in this document as deemed necessary in the best interest of the Society without assigning any reasons thereof.
	3. To include any other item in the Scope of work at any time after consultation with applicants or otherwise

**INSTRUCTIONS**

The Expression of Interest is to be submitted in the manner prescribed below: -

The Agency shall submit an envelope clearly labelled: “Expression Of Interest for Operation and Maintenance of Fruit Preservation Center, Dainadubi in a Private Public Partnership Mode” and containing:

1. Applicant Cover Letter – Format 1

2. Applicant’s Technical Submission – Format 2

3. Applicant’s Financial Strength – Format 3

4. Applicant’s experience in similar projects – Format 4

5. All supporting documentations as specified in Format 2 of this document

6. A self – declaration on a non-judicial stamp paper – Format 5

The signature of the applicant, along with his/her stamp must be present on every printed page of the submitted Expression Of Interest

**Format 1 – Cover Letter**

[Date]

To,

**The Officer on Special Duty,**

Directorate Of Food Processing,

Cleve Colony,

Shillong-793003,

Meghalaya

Subject: Expression Of Interest for Operation and Maintenance of Fruit Preservation Center, Dainadubi in a Private Public Partnership Mode

Sir/Madam,

 With reference to your Expression Of Interest Document dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. We have examined the published documents and understood their contents. We hereby submit our Proposal for Expression Of Interest for Operation and Maintenance of Fruit Preservation Center, Dainadubi in a Private Public Partnership Mode.

Our correspondence details with regard to this EOI are:

1. Name of the Contact Person
2. Address of the Contact Person
3. Name, designation and contact, address of the person to whom, all references shall be made, regarding this Expression Of Interest
4. Mobile number of the Contact Person
5. Email ID of the Contact Person

 We certify that all information provided in the proposal and those attached are true and correct and that nothing has been omitted which renders such information misleading. All documents accompanying this proposal are true copies of their respective originals.We shall make available any additional information that may be deemed necessary or required for supplementing or authenticating the Expression Of Interest. We understand that neither submitting this proposal nor getting short-listed means a Work Order and agree and undertake to abide by the terms and conditions as set in the Expression Of Interest document.

Yours faithfully,

(On Behalf of Company Name)

(Signature, name and designation of the authorized signatory)

**Format 2 – Technical Submission**

1. Legal Name of the Agency
2. Registered Office Address
3. Agency is blacklisted by Government
4. Agency registered under Act
5. Registration Number and Date of Registration
6. Working Experience in total
7. Similar Experience in Food Processing Activities - \_\_\_\_\_\_Years (Format 4 with Financial Statements/Work Orders / Completion Certificates as Proof)
8. Annual Turnover Certificate for three years (FY 2018-19, FY 2019-20, FY 2020-21) - Format 3 with Turnover CA Certificate as Proof to be attached

**Format 3 – Financial Strength**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S. No | Financial Year | Whetherprofitable Yes/No | Annual Net Profit(INR) | Overall Annual Turnover (INR) |
| **1.** | **2018-2019** |  |  |  |
| **2.** | **2019-2020** |  |  |  |
| **3.** | **2020-2021** |  |  |  |

**Format 4 – Experience in Similar Projects**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sl. No. | Project Name and Client Name | Project Details | Contract Dates(Start Date – End Date) | Contract values(INR) |
| **1.** |  |  |  |  |
| **2.** |  |  |  |  |
| **3.** |  |  |  |  |

(Add more records if needed)

**Format 5 – Self-Declaration**

Self - Declaration Form

I / We the undersigned do hereby declare that I / we have never been blacklisted and / or there were no debarring actions against us for any default or misdeed by any State Government, Central Government or any other Public Sector Undertaking or a Corporation or any other Autonomous organization of Central or State Government as on Expression Of Interest submission date.

In the event of any such information pertaining to the aforesaid matter found at any given point of time prior or during the course of the timeline of work my Empanelment and / or Work Order may be immediately terminated / cancelled without any notice and action as deemed suitable may be taken.

Date: Yours faithfully,

Place: